

**HART'S LOCATION SCHOOL BOARD**  
**MINUTES**  
**NOVEMBER 25, 2019**

PRESENT: Helen Brandon, Nancy Ritger, and Kevin Richard. The meeting was held in the conference room at the Josiah Bartlett Elementary School.

- (1) Chair Brandon called to order at 8:00 a.m.
- (2) Approval of Minutes (4-23-19) – Nancy Ritger moved to approve the minutes of April 23, 2019. The motion was seconded by Helen Brandon and passed 2-0-0.
- (3) Business Affairs
  - (A) Signing of Manifest – The manifest was signed as presented.
  - (B) FYI – Summary of Expenses and Receipts for 2018-19 – The summary was reviewed.
  - (C) Retaining Fund Balance from 6/30/19 – As the DOE25 and MS25 reports are due on September 1<sup>st</sup> and Hart's Location has not held a meeting since April, the finance office assumed that the board is retaining \$1,592 due to the past practice of the board voting to retain maximum funds allowed.
- (4) Administrator's Report – Kevin noted that the SAU #9 Board will meet on December 12<sup>th</sup> at 6:00 p.m., the Strategic Plan kickoff is on December 11<sup>th</sup>, and this winter/spring a cooperative discussion/study will begin.
- (5) Any Other Business
  - (A) Set Date for Next Meeting – The next meeting will be January 14, 2020 at 8:00 a.m. at JBES.
  - (B) Set Time for School District Meeting on March 10, 2020 – The Board set 4:30 p.m. as the time for the school district meeting.
  - (C) Set Date/Time for Budget Hearing – The Board set February 11, 2020 at 4:00 p.m. as the date and time for their budget hearing.
- (6) Adjournment – Helen Brandon moved to adjourn. The motion was seconded by Nancy Ritger and passed 2-0-0 at 8:12 a.m.

Respectfully submitted,

Kevin Richard  
Superintendent of Schools