

HART'S LOCATION SCHOOL BOARD
MINUTES
APRIL 23, 2019

PRESENT: Helen Brandon, Nancy Ritger, and Kevin Richard. The meeting was held in the conference room at the Josiah Bartlett Elementary School.

(1) The meeting was called to order at 8:00 a.m.

(2) Reorganization

(A) Election of Chairperson – **A motion was made by Nancy Ritger to elect Helen Brandon as Chairperson. The motion was seconded by Helen Brandon and passed 2-0-0.**

(B) Election of Vice-chairperson – **A motion was made by Helen Brandon to elect Nancy Ritger as Vice-chairperson. The motion was seconded by Nancy Ritger and passed 2-0-0.**

(C) Set Meeting Dates and Times – The Board will meet on the second Tuesday of every other month at 8:00 a.m. in the conference room at the Josiah Bartlett Elementary School with the exception of the budget hearing and annual meeting (held at the Town Hall).

(3) Approval of Minutes (2-12-19) – **Helen Brandon moved to approve the minutes of February 12, 2019. The motion was seconded by Nancy Ritger and passed 2-0-0.**

(4) Signing of Manifest – The manifest was signed as presented.

(5) Business Affairs

(A) Appointment of Nancy Hayes as Non-resident Treasurer- **Helen Brandon moved to appoint Nancy Hayes as non-resident Treasurer. The motion was seconded by Nancy Ritger and passed 2-0-0.**

(B) General Assurances, Requirements and Definitions for Participation in Federal Programs - Information was mailed with the agenda regarding General Assurances, recommending that the Chair (on behalf of the Board) sign the Certificate Page (and initial all pages), acknowledging that the Superintendent has informed the School Board about the District's participation in Federal Programs and the terms and conditions of the General Assurances, Requirements and

Definitions for Participation in Federal Programs. The form was signed by Chair Brandon.

(C) FYI – Audit Letter – The letter from the auditor was mailed with the agenda.

(6) Administrator’s Report

(A) FYI – 2019-20 School Calendar – The calendar was mailed with the agenda.

(7) Any Other Business

(A) Set Date for Next Meeting – The next meeting will be June 11, 2019 at 8:00 a.m. at JBES.

(8) Adjournment – **Helen Brandon moved to adjourn. The motion was seconded by Nancy Ritger and passed 2-0-0 at 8:10 a.m.**

Respectfully submitted,

Kevin Richard
Superintendent of Schools